

SAINT VRAIN ARCHERS AND BOWHUNTERS ASSOCIATION, INCORPORATED BY-LAWS

ARTICLE I: NAME AND ADDRESS

Saint Vrain Archers and Bowhunters Association, Longmont, Colorado, is a Colorado non-profit corporation. The corporation address is:

Roger Trudell
C/o Longmont Archery Club
412 Main Street
Longmont, CO 80501

The general mailing address is that of the current president or secretary of the SVBA.

The fiscal year of this corporation shall begin on January 1 and end on December 31, of each year.

ARTICLE II: PURPOSE

The purpose of Saint Vrain Archers and Bowhunters Association (SVBA) are as follows:

- A. To foster, expand and perpetuate the sports of archery and bowhunting and to promote their education.
- B. To develop the spirit of good fellowship among all archers and bowhunters.
- C. To encourage the use of all bows which are hand drawn, with the string and arrow hand held and hand released (or with legal hand held mechanical release aids) for hunting legal game.
- D. To cooperate with the Colorado Bowhunters Association, the National Field Archery Association, and other groups and associations, which have goals parallel to those of SVBA with regards to archery and bowhunting.
- E. To cooperated with various conservation groups, including the Colorado Division of Wildlife, in the conservation of our natural resources.

ARTICLE III: MEMBERSHIP

- A. Active membership shall be granted to anyone, eighteen years of age or older *, of good moral character and sportsmanship, upon payment of an initiation fee and appropriate yearly dues. Members are required to volunteer one day per year to SVBA functions to be in good standing or pay the non-working fee.
* An individual meeting the described criteria under the age of eighteen years but older than age 16, will be will be granted membership upon the receipt of with written permission of the parents or guardians.
- B. Three classes of membership exist: 1. Individual 2. Couple 3. Family
- C. Any member in good standing shall be eligible to vote on all subjects brought before the general membership.
- D. Each member must sign an insurance Waver/Release Form. All members bringing guests to the range, must have the guest sign a release form. Failure to do so will be grounds for immediate termination of membership.
- E. Each member, upon acceptance of application to the SVBA, will receive a copy of these by-laws, and a copy of the Range Rules and Safety Regulations regarding member conduct and responsibilities.
- F. The Officers of SVBA may suspend or expel any member for conduct detrimental to the interests of SVBA, archery, or bowhunting. Reasons for this may include (but not limited to) are: theft of SVBA property, intoxication and/or drug use on SVBA facilities, alcohol use on SVBA facilities, unsafe behavior on the range, poaching, disobeying range officers, or committing a felony, etc.
- G. Suspended or expelled members may not utilize any SVBA facilities or be eligible to vote or participate in any SVBA activities.

ARTICLE IV: OFFICERS

- A. The officers of the SVBA shall consist of a President, Vice-President, Secretary, and a Treasurer. The officer positions are voluntary. Officers will receive no compensation except as stated in Article IV, section C, below.
- B. The term of office shall be one year.
- C. The officers and/or five members chosen by the president, will be registered members of the National Field Archery Association. The annual dues for this registration will be paid for by the SVBA.
- D. Duties and Responsibilities of the Officers:
 1. President: The President shall preside at all the meetings, appoint all committees, and shall perform the duties incident to the office including the keeping and maintenance of all major records, contracts, and documents.
 2. Vice-President: The Vice-President shall perform the duties of the President if he/she is unable to act, shall be responsible for the maintenance and operation of the range and the coordination and operations of any indoor leagues that may be conducted by the SVBA, and shall attend all meetings.

**SAINT VRAIN ARCHERS AND BOWHUNTERS ASSOCIATION, INCORPORATED
BY-LAWS**

3. Secretary: The Secretary shall keep all general records of the SVBA, shall serve notice of meetings, conduct correspondence, keep the minutes and make reports as required by the office, publish and edit any club newsletters, and attend all meetings.
 4. Treasurer: The Treasurer shall receive all moneys for SVBA, keep accurate records of income and expenses, be in charge of moneys collected at and for all SVBA events, and shall prepare an annual report and budget for the forthcoming year for the SVBA annual January meeting, and attend all meetings.
- E. Election of Officers
1. Any active member in good standing shall be eligible to hold an office.
 2. Officers will be nominated and elected by written ballots received from the attending voting membership, at an annual election held during the regular meeting in January or February of each year.
- F. Vacancies of Officers
- If there is a vacancy by the President, the Vice-President shall assume the President's role. If there is a vacancy of any other officer, the president will appoint a new officer within six weeks.

ARTICLE V: MEETINGS

- A. SVBA will have an annual business meeting in January or February of each year to elect officers, to review finances, to discuss and vote on issues for the pending year.
- B. The officers shall meet at least twice each year and at other times designated by the President.
- C. Special meetings may be called by the president or a written petition for such purpose by twelve (12) or more members. Notice of this special meeting will require notification to the membership at least two (2) weeks prior to the special meeting.

ARTICLE VI: DUES AND FEES

- A. All new members are required to pay an Initiation Fee (**currently \$40 that may be increased by no more than \$75.**)
- B. Yearly dues will be based on the calendar year, no prorating of dues is allowed. Yearly dues will be as follows:
 1. Single (\$25)
 2. Couple (\$30)
 3. Family (\$35)These dues will payable to the treasurer by **April 1st** of each new year. If dues are not paid by this time, the membership will be suspended and a new initiation fee will be required to join SVBA. **These dues may be increased by no more than \$75.**
- C. Members are expected to donate eight (8) working hours a year to range maintenance, SVBA functions or events. Members who do not donate this time will be classified as Non-Working Members. Non-Working Members will be assessed **a non-working fee (currently \$75) which may be increased by no ore that \$75 the following year.**
- D. The officers have the authority to make special rulings of dues payable for memberships if requested in writing by a member. Exceptions can be made by the officers for special reasons such as:
 - **The officers may waive dues in 2025 for members who perform two or more workdays in 2024.**
 - **Members who owe a work fee for 2023 may do two (2) workdays in 2024 which will fulfill their 2023 workday obligation.**
 - Members joining after October 1 in the year, may have their dues reduced.
 - Members who donate equipment, targets or money may have dues waived.
 - Non-working fees may be modified for special reasons.
 - Other exceptional cases as agreed by the officers.
- E. Yearly annual stickers or range cards or will be issued annually and must be carried visibly at all times on the range. Replacement of Range Pass Cards will be charged at \$10 per card.

ARTICLE VII: QUORUM

A quorum for voting shall constitute a minimum of twelve members present (two votes maximum per family).

**SAINT VRAIN ARCHERS AND BOWHUNTERS ASSOCIATION, INCORPORATED
BY-LAWS**

ARTICLE VIII: BY-LAWS AMENDMENTS

These Bylaws may be amended by two thirds (2/3) majority of a meeting quorum. Proposed By-Law changes can be made at the annual meeting or by special vote for that purpose.

Voting on Bylaws amendments or other club matters, may also be conducted by email communication. If internet voting is carried out, votes will be directly submitted to the Secretary or a designee. Email voting will give each member at least one week (seven days) to respond and would require two thirds (2/3) majority of the votes returned. A minimum total of twenty email votes (for or against) would need to be cast for an amendment to pass. Printouts from the returned emails will be printed for verification purposes. Proposed By-Law changes will be sent to the membership one month (30 days) prior to the proposed vote by mail or electronic means.

ARTICLE IX: RESPONSIBILITY

- A. SVBA, Inc., accepts no responsibility for personal injury or for financial responsibility of their members.
- B. All members accept their own responsibility for their own actions.
- C. Any member shooting with a guest will be responsible for all damages incurred by the guest.
- D. SVBA, Inc., will maintain a general insurance policy of at least \$1,000,000 at all times.

ARTICLE X: ROBERT'S RULES OF ORDER

The accepted rules of order, not stated within these By-laws, will be Robert's Rules of Order - Revised.